Oklahoma Board of Licensed Alcohol and Drug Counselors

Minutes of the Special Board Meeting

Thursday, April 30, 2026, at 9:00 A.M.

The Oklahoma Board of Licensed Alcohol and Drug Counselors met for a Special Board Meeting on April 30, 2026, in accordance with the Administrative Procedures Act and Open Meetings Act. The meeting was held at 101 N.E. 51st Street, Oklahoma City, Oklahoma.

Vice Chair Maureen Guerrero determined a quorum was in place and opened the meeting at 9:09am.

Vice Chair Guerrero presented the Statement of Compliance with the Open Meetings Act and the Mission Statement of the Board. Advance notice of this scheduled meeting was transmitted to the Oklahoma Secretary of State on April 17, 2026, and posted on the OBLADC website. The notice and agenda were posted in prominent public view on the front doors of the Board of Medical Licensure and Supervision, 101 NE 51st Street, Oklahoma City, OK 73105 on April 29, 2026.

Members present at roll call were:

Maureen Guerrero, Vice Chair
Dr. Judith Adams
Steven Fritz
Harley Barrett
Scott Goode

Vice Char Guerrero put the meeting into a recess at 9:13am.

Chair Wahkinney arrived for today's meeting during the recess.

Others present were Heather Poole, Assistant Attorney General and Counsel to the Board and Tammy Anderson, OBLADC Executive Director John Bureman, OBLADC Administrative Assistant, and James Dennis.

I. Proposed Executive Session - Discussion and possible action to enter Executive Session pursuant to 25 O.S. § 307(B)(1) for the purpose of discussing the employment and performance of Executive Director, Tamera Anderson.

a. Discussion and possible vote to enter Executive Session pursuant to 25 O.S. § 307(B)(1) for the purpose of discussing the terms of employment and performance of the Executive Director.

b. Vote to enter Executive Session.
Vice Chair Guerrero made a motion to enter Executive Session at 9:17am. Mr. Goode seconded the motion, and a roll call vote was taken and recorded as follows:

Ronald Wahkinney	YES
Maureen Guerrero	YES

Dr. Judith Adams	YES
Steven Fritz	YES
Harley Barrett	YES
Scott Goode	YES

c. Executive Session pursuant to 25 O.S. § 307(B)(1).

d. Vote to return to Open Session.

Vice Chair Guerrero made a motion to convene into Open Session at 12:07pm. Mr. Goode seconded the motion, and a roll call vote was taken and recorded as follows:

Ronald Wahkinney	YES
Maureen Guerrero	YES
Dr. Judith Adams	YES
Steven Fritz	YES
Harley Barrett	YES
Scott Goode	YES

e. Possible action on item(s) discussed in Executive Session.

Mr. Goode made a motion to increase the OBLADC Executive Director, Mrs. Anderson's salary by 12% effective May 1, 2026. Vice Chair Guerrero seconded the motion, and a roll call vote was taken and recorded as follows:

Ronald Wahkinney	YES
Maureen Guerrero	YES
Dr. Judith Adams	YES
Steven Fritz	YES
Harley Barrett	YES
Scott Goode	YES

II. Proposed Executive Session - Discussion and possible action to enter Executive Session pursuant to 25 O.S. § 307(B)(1) for the purpose of discussing the terms of employment of Administrative Assistant, John Bureman.

a. Discussion and possible vote to enter Executive Session pursuant to 25 O.S. § 307(B)(1) for the purpose of discussing the terms of employment of the Administrative Assistant

b. Vote to enter Executive Session.

Vice Chair Guerrero made a motion to enter Executive Session at 12:10pm. Mr. Barrett seconded the motion, and a roll call vote was taken and recorded as follows:

Ronald Wahkinney	YES
Maureen Guerrero	YES
Dr. Judith Adams	YES

Steven Fritz	YES
Harley Barrett	YES

Mr. Goode excused himself from the special meeting at 12:11pm.

c. Executive Session pursuant to 25 O.S. § 307(B)(1).

d. Vote to return to Open Session.

Chair Wahkinney made a motion to convene into Open Session at 12:24pm. Vice Chair Guerrero seconded the motion, and a roll call vote was taken and recorded as follows:

Ronald Wahkinney	YES
Maureen Guerrero	YES
Dr. Judith Adams	YES
Steven Fritz	YES
Harley Barrett	YES

e. Possible action on item(s) discussed in Executive Session.

Chair Wahkinney made a motion to increase the OBLADC Administrative Assistant, Mr. Bureman's hourly wage to $2.00 effective May 1, 2026. Vice Chair Guerrero seconded the motion, and a roll call vote was taken and recorded as follows:

Ronald Wahkinney	YES
Maureen Guerrero	YES
Dr. Judith Adams	YES
Steven Fritz	YES
Harley Barrett	YES

Chair Wahkinney made a motion to change Mr. Bureman's job title from Administrative Assistant to Executive Assistant effective May 1, 2026. Dr. Adams seconded the motion, and a roll call vote was taken and recorded as follows:

Ronald Wahkinney	YES
Maureen Guerrero	YES
Dr. Judith Adams	YES
Steven Fritz	YES
Harley Barrett	YES

III. Discussion and possible action to add additional staff member(s).

Mrs. Anderson discussed how it would be more effective to have an additional part-time staff member to help with office duties so the office could run more effectively. Mrs. Anderson stated as discussed in Executive Sessions that there have been a lot of different projects that have surfaced that have left other duties to remain untouched due to the volume. Mr. Barrett asked Mrs. Anderson if the new part-time position would need to be a permanent position or just temporary. Mrs. Anderson stated that she would like for the new part-time position to be permanent for now as we are all aging to allow another

individual to come into the office and get acclimated to the office duties and atmosphere. If one of the part-time positions ever does open back up, then Mrs. Anderson stated that she could discuss the possibility of not needing to fill that position again in the future. Mrs. Anderson is hopeful though that the OBLADC agency will continue to grow in counselors so the position will be needed.

Chair Wahkinney made a motion to start the process of hiring an Administrative Assistant effective April 30, 2026. Dr. Adams seconded the motion, and a roll call vote was taken and recorded as follows:

Ronald Wahkinney	YES
Maureen Guerrero	YES
Dr. Judith Adams	YES
Steven Fritz	YES
Harley Barrett	YES

IV. New Business. Any matter not known about, or which could not have been reasonably foreseen, prior to the time of posting of the agenda.

There was no further business to come before the Board today and the meeting was adjourned at 12:37pm.

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